



FINAL CARES Act FUNDS REPORT FOR STUDENT PORTION OF 18004(a)(1)

1. Southwestern College signed and returned to the Department of Education the Certification and Agreement and the assurance that the institution has used, or intends to use, no less than 50% of the funds received under Section 18004(a)(1) of the CARES Act to provide Emergency Financial Aid Grants to Students.
2. Southwestern College received \$22,696 from the Department of Education for Emergency Financial Aid Grants to Students.
3. As of June 26, 2020, the total funds of \$22,696 had been granted to students as Emergency Financial Aid Grants under Section 18004(a)(1) of the CARES Act.
4. The estimated total number of students eligible to participate in the programs under Section 484 in Title IV of the Higher Education Act of 1965 and thus eligible to receive Emergency Financial Aid Grants under Section 18004(a)(1) of the CARES Act is 115.
5. The total number of students who received an Emergency Financial Aid Grant under the student portion of Section 18004(a)(1) of the CARES Act is 31.
6. Responsibility for managing the application process was assigned to the Student and Career Services Director. The Student and Career Services Director worked with a team of one student, one board member, one faculty member, and two staff members to create guidelines for awarding funds and making decisions. The following method was used to determine which students received Emergency Financial Aid Grants and how much they received:
 - Every student who made a request and was deemed to be eligible by the Financial Aid Administrator received funding.
 - If the request was under \$1,000, it was funded at 100% of requested amount.
 - If the request was \$1,000 or more, \$1,000 was granted.
7. All students enrolled in Spring 2020 quarter were emailed information about the CARES Act funds and how to apply for an emergency grant. (April 30, 2020 email to students, see Appendix A.)

Students applied for funds. (Application Form, see Appendix B.)

Students were updated that additional funds were available, and applications remained open. (May 20, 2020 email, see Appendix C.)

Students were notified they received a grant. (May 28, 2020 email, see Appendix D.)