



**ARP FUNDS REPORT FOR STUDENT PORTION OF 18004(a)(1)
Quarter ending 9/30/21**

1. Southwestern College signed and returned to the Department of Education the Certification and Agreement and the assurance that the institution has used, or intends to use, no less than 50% of the funds received under Section 18004(a)(1) of the ARP Act to provide Emergency Financial Aid Grants to Students.
2. Southwestern College received \$49,882 from the Department of Education for Emergency Financial Aid Grants to Students from the ARP Act.
3. As of September 30, 2021, \$14,960 had been granted to students as Emergency Financial Aid Grants under Section 18004(a)(1) of the ARP Act.
4. The total number of students who were eligible to receive Emergency Financial Aid Grants were 137.
5. The total number of students who received an Emergency Financial Aid Grant under the student portion of Section 18004(a)(1) is 31 as of September 30.
6. Responsibility for managing the application process was assigned to the Dean of the College. The Dean of the College is using the same methodology developed for HEERF I funds and used for HEERF II funds.
 - Every student who made a request received funding.
 - If the request was under \$500, it was funded at 100% of the requested amount.
 - If the request was \$500 or more, \$500 was granted.
7. All students enrolled in Summer Quarter 2021 were emailed information about the ARP Act funds and how to apply for an emergency grant. (Appendix A, June 28, 2021, email to students)

Students applied for funds. (Appendix, B, Application Form)

Students were notified they received a grant. (Appendix C, sample email award notification to students)

Subject: HEERF III Application Deadline to Apply Monday, July 5th
Date: Monday, June 28, 2021 at 8:13:18 AM Mountain Daylight Time
From: Sent From Populi
To: Virginia Padilla Vigil

Dear Students,

We have received additional emergency funds for students from the U.S. Department of Education. Please see the information below. To apply [CLICK HERE FOR APPLICATION](#).

Student Emergency Funds: HEERF III Summer Quarter 2021

HEERF III Request for Funds

Application Due Date: June 25, 2021

Allocation:

The U.S. Department of Education has allocated additional funds through the Higher Education Emergency Relief Fund (HEERF III) from the new American Rescue Plan Act (ARPA) to provide emergency grants to students.

Distribution of Funds: These funds are to be distributed to students for any component of the student's cost of attendance or for emergency costs that arise due to the coronavirus, such as food, housing, transportation, course materials, technology, health care (including mental health care), or childcare. Priority will be given to students with exceptional need.

Eligibility: Students enrolled in at least one course in a degree-seeking program in the Summer 21 quarter who establish a need are eligible. While students do not need to submit a FAFSA or be eligible for financial aid, as part of the application process, students must also certify that they:

- do not owe a refund on grants previously received at any institution;
- are not in default on any loan from a student loan fund at any institution;
- have not been convicted of or have pled nolo contendere or guilty to a crime involving fraud in obtaining funds from the federal government.

Review of Applications: Applications will be reviewed anonymously - the applicant's name will be removed before the committee reviews the application. The committee will include 4 people - one faculty member, one Board member, one student who will not be applying for funds, and one staff member.

Timeline: Applications accepted between June 28-July 5th. Applications will be reviewed between Tuesday, July 6th, and Friday, July 9th. Students will receive an award letter by July 13th and funds will be disbursed by July 14th.

If you have any questions, please do not hesitate to reach out to me via phone (505.467.6821) or email: vpvigil@swc.edu.

Most Sincerely,
Virginia

Populi sent this message to 137 recipients

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* 1. Last Name

* 2. First Name

*** 3. Program of Study**

- M.A. in Counseling (Clinical Mental Health)
- M.A. in Art Therapy/Counseling
- Post M.A. in Art Therapy for Clinical Professionals
- M.A. in Consciousness in Action

*** 4. Are you enrolled in at least one course for the summer 2021 quarter?**

- Yes
- No

*** 5. Please rank the following in terms of severity/immediacy of your need for financial assistance:**

	No Need	Low Need	Medium Need	Significant Need	Not applicable
Food	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Housing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Course Materials	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Technology	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Health Care	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Child Care	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Transportation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

*** 6. Total amount requested (do not use \$ but use decimal: example - 250.00)**

*** 7. Description of how the funds will be used**

*** 8. Please describe your situation (e.g. loss of income, illness, increased need...) and need for these funds.**

* 9. Do you currently owe a refund on grants previously received at any institution?

Yes

No

* 10. Are you currently in default on any loan from a student loan fund at any institution?

Yes

No

* 11. Have you been convicted of or have pled nolo contendere or guilty to a crime involving fraud in obtaining funds from the federal government?

Yes

No

Appendix C

From: [Christy Martinez](#)
To: [Allison Frank](#)
Subject: FW: Revised aid package
Date: Monday, July 12, 2021 3:38:28 PM
Attachments: [REDACTED]
[image001.png](#)

From: Christy Martinez
Sent: Monday, July 12, 2021 3:11 PM
To: Allison Frank <allisonfrank@swc.edu>
Subject: FW: Revised aid package

From: Christy Martinez
Sent: Monday, July 12, 2021 2:43 PM
To: [REDACTED]
Subject: Revised aid package

Dear [REDACTED],

Thank you for your application for financial assistance through the Higher Education Emergency Relief Fund (HEERF III) from the new Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA). These funds are to be used for any component of your cost of attendance or for emergency costs that have arisen due to the Coronavirus such as food, housing, transportation, course materials, technology, health care (including mental health care), and childcare.

I will be processing your award in the amount of \$500 today, funds will be disbursed on July 15th (if you don't have direct deposit, a check will be mailed to your address listed in Populi).

On behalf of the administration, faculty, and staff at Southwestern College, we hope that you find these funds helpful in meeting your needs in this challenging time.

Should you have questions, please do not hesitate to reach out.

Best wishes,

Christy

SOUTHWESTERN
COLLEGE &

NEW EARTH
INSTITUTE



Christy Martinez
Financial Aid Administrator
3960 San Felipe Road
Santa Fe, NM 87507
(505) 467- 6806

CONSCIOUSNESS-CENTERED GRADUATE SCHOOL FOR COUNSELING AND ART THERAPY
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