Release of Information Form

About FERPA

The Federal Family Educational Rights and Privacy Act of 1974 (FERPA), protects the confidentiality of your financial aid records at Southwestern College (SWC). Under FERPA, SWC is required to treat non-directory information as private and protected information from individuals' other than the student (by FERPA definition, third-party individuals include parents, legal guardians, a student's spouse, etc.). Consequently, your financial aid information cannot be discussed with, or released to, third parties (parent, sibling, spouse, etc.) without your written consent.

About this Authorization

This Authorization to Release Information form allows you to authorize the SWC Financial Aid Office to discuss and/or release your financial aid information to the persons you designate. The information you authorize us to discuss includes your Financial Aid application status, your information from the FAFSA application (this form does not authorize us to discuss and/or release the information on other individuals on your FAFSA –i.e., your parent's information). The Parent would need to submit their own authorization to release their information.

For the authorization of this form to be valid, you must sign this form in-person and present a valid photo ID to the financial aid administrator at SWC, or the form must be notarized that the signature on the form is from the student.

Student Consent and Authorization

I authorize the Financial Aid Office at Southwestern College to discuss and/or release my SWC Financial Aid Information to the person(s) I have indicated below.

Person's Full Legal Name	Relationship to You

Student Signature

I understand that this release is only valid for the 2018-2019 academic school year, and that I can revoke any portion of this authorization at any time by providing an updated written statement.

_____ _____

Student's Name [Please Print] Student's Signature Date

_____

SWC FA Administrator/Notary Signature Date

Notary Seal

Return Signed and completed form(s) and accompanying documents to Southwestern College

3960 San Felipe Rd, Santa Fe, NM 87507| Phone Number: (505) 467 6806| Fax: (505) 467 6812| finaid@swc.edu