



2017-2018 Academic Plan Form

The Academic Plan is required because your Satisfactory Academic Progress (SAP) appeal was approved by the Office of Financial Aid. For you to continue to receive financial aid on a probationary status, you must submit this form. Your plan should reflect the coursework you plan to take for the next three quarters of enrollment at Southwestern College. When creating this plan with your academic advisor, you should keep in mind that the goal of this plan is to assist you in meeting the standards of SAP in both you GPA and PACE. Your progress will be reviewed at the end of each semester. Should you fail to earn a satisfactory grade in a course or complete the necessary number of credits, your financial aid will be terminated.

You may not change your academic plan without first consulting your financial aid and academic advisors. If a change is necessary, you must turn in a written "change of status" statement from your academic advisor with a new academic plan. You and your advisor are encouraged to maintain a copy of this form. Please be respectful of your advisor's time and schedule an appointment or call ahead of time to let him or her know you need assistance in completing this form. You may be asked to submit additional Academic Plans if you are still not meeting SAP standards once this coursework is complete.

Fall 2017	Units	Winter 2018	Units	Spring 2018	Units	Summer 2018	Units

Throughout the course of the quarter, you are encouraged to do the following to help regain/maintain SAP:

- Purchase your textbooks in a timely manner.
- Meet with your advisor or professor if you are having trouble in a course. Seek tutoring if necessary.
- Regularly attend class.
- Make use of your course syllabi. Know when your assignments are due, etc.
- Do not enroll in more classes than you can successfully complete.
- Attend all courses during the schedule adjustment period so you can determine at that point if you need to drop a course. It is better to drop during the scheduled add or drop period than to withdraw later. Be aware that dropping a course **MAY** reduce your financial aid awards.

Student Certification: I understand that submitting this Academic Plan allows me to receive financial aid on a probationary status. I will remain on a probationary status if I successfully complete the coursework outlined in this plan. Failure to do so will result in termination of my financial aid.

Student Signature

Date

Advisor Certification: I certify that this academic plan represents the most efficient scheduling of coursework for the student to perform well and complete the remaining degree requirements.

Advisor Signature

Date

Return Signed and completed form(s) and accompanying documents to Southwestern College

3960 San Felipe Rd, Santa Fe, NM 87507 | Phone Number: (505) 467 6811 | Fax: (505) 467 6812 | finaid@swc.edu